

Red Card Electronic Remittance Advice (ERA) Electronic Funds Transfer (EFT)

EDI Enrollment Instructions:

- To authorize this vendor to provide ERA to your clearinghouse, **the provider is to log into the RedCard website. Use the link provided to access the RedCard web portal to complete the enrollment.**
- For assistance, please refer to the following Red Card instructions.
- **Both ERA and/or EFT enrollment is required**, and enrollment is completed through the portal.
- Please contact **RedCard Provider Services at 844-292-4066** for assistance with this enrollment process.

835 Electronic Remittance Advice and Electronic Funds Transfer:

Go to <https://enroll.ach835.com/new>

Follow the instructions given below for the enrollment process.

Complete the **EFT enrollment prior to the ERA setup.**

For **ERA Enrollment**, Method of Retrieval - Select **Clearinghouse: eSolutions (ClaimRemEDI)**

Complete all information and Click **Submit.**

Enrollment is considered complete once both the EFT and ERA enrollments are completed in the portal. No additional approval will be sent.

835 Payer List	
BCBS - Louisiana Blue Advantage	72107
Cigna Supplemental – Includes:	13193
Great American Life Ins. Co	
Loyal American Life Ins	
United Teachers Associates Ins. Co	
SPJST	
American Retirement Life Insurance Co	
Central Reserve Insurance Co	
Continental General Insurance Co	
Provident American Life & Health Ins. Co	
Sterling Life Insurance Co	
Cigna Life and Health Insurance Co	
First Choice Health Network	91131
Southeastern Indiana Health Organization (SIHO)	77153
Vantage Health Plans	72128



RedCard Invitation Enrollment Instructions

To opt in to receive 835s, you must begin by registering for a new account

Step 1:

Visit enroll.ach835.com/new

POWERED BY
RED CARD
Innovate. Streamline. Save Money.

Provider Electronic Payment/Remit Enrollment

Cigna EFT/ERA Enrollment

Provider Information

Invitation Code:

Provider TIN:

Provider NPI:

Contact Name: Last: First:

Contact Email:

Re-enter Contact Email:

Contact Phone:

[Already created your account? Click here to login.](#)

[Privacy Policy](#) [Terms and Conditions](#) [Manual Enrollment Form](#)
Copyright © 2002-2013 Smart Data Solutions, Inc. All rights reserved.
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Step 2:

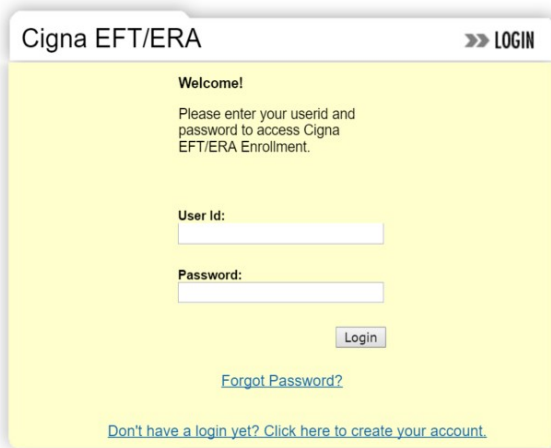
Complete and submit the Provider Information on the EFT/ERA Enrollment Form.

Step 3:

Once submitted an email will be sent to the address you provided. Follow the instructions in the email.

Step 4:

Log-in using the credentials you received in the e-mail.



Cigna EFT/ERA

» LOGIN

Welcome!

Please enter your userid and password to access Cigna EFT/ERA Enrollment.

User Id:

Password:

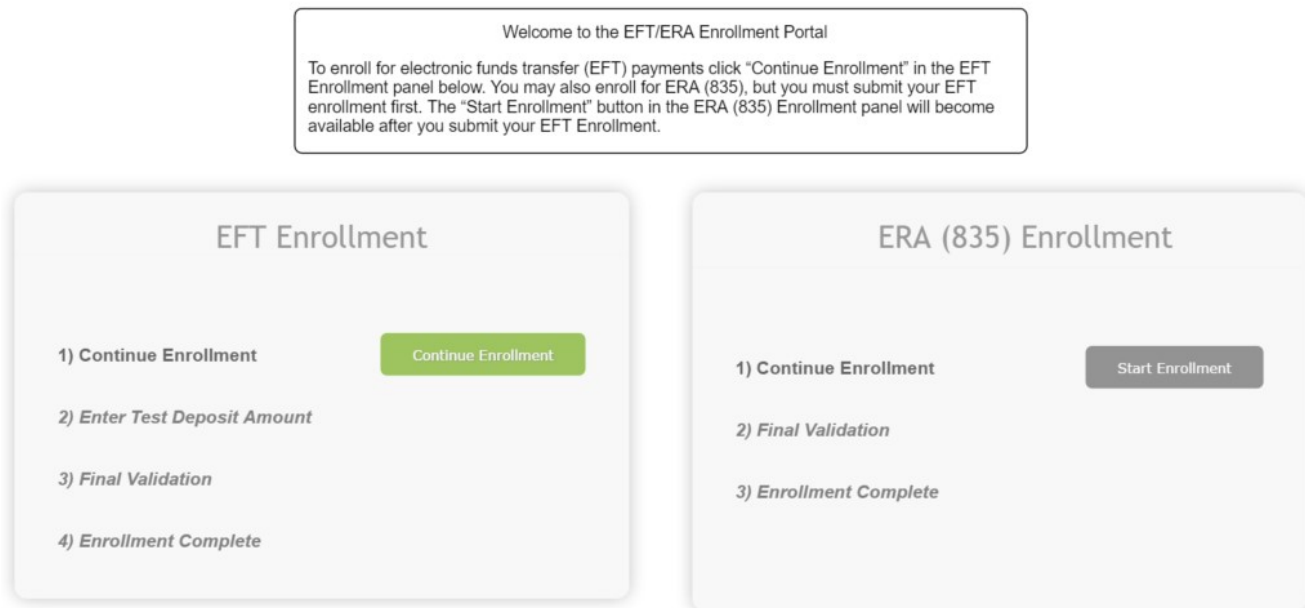
Login

[Forgot Password?](#)

[Don't have a login yet? Click here to create your account.](#)

Step 5:

To enroll for electronic funds transfer (EFT) payments click “Continue Enrollment”.



Welcome to the EFT/ERA Enrollment Portal

To enroll for electronic funds transfer (EFT) payments click “Continue Enrollment” in the EFT Enrollment panel below. You may also enroll for ERA (835), but you must submit your EFT enrollment first. The “Start Enrollment” button in the ERA (835) Enrollment panel will become available after you submit your EFT Enrollment.

EFT Enrollment

- 1) Continue Enrollment
- 2) Enter Test Deposit Amount
- 3) Final Validation
- 4) Enrollment Complete

Continue Enrollment

ERA (835) Enrollment

- 1) Continue Enrollment
- 2) Final Validation
- 3) Enrollment Complete

Start Enrollment

You may also enroll for ERA (835), but you must submit your EFT enrollment first.

Step 6:

Complete each section of the EFT Enrollment form.

Cigna EFT/ERA Enrollment

* = required field

Provider Information

Note: A change to your Account Type, Financial Institution Routing Number, or Financial Institution Account Number will result in a new Test Deposit transaction that you must verify before your changes will be marked complete in our system.

* Name:

Full Provider Name

Doing Business As (DBA):

Provider Address

* Address Line 1:

Address Line 2:

* City:

* State:

* Zip:

Provider Identifiers Information

* Provider Tax Identification Number (TIN):

* Re-enter Provider Tax Identification Number (TIN):

* National Provider Identifier (NPI):

* Re-enter National Provider Identifier(NPI):

Trading Partner ID:



Provider Contact Information

* Contact Name:

Last

First

* Contact Phone:

* Contact Email:

* Contact Fax:

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After completing the Provider Information sections (Provider Information, Provider Address, Providers Identifiers Information and Provider Contact Information), you will now complete the Financial Institution & Account sections.

To provide an additional level of bank account verification, please upload a voided check image associated with the checking or savings account you provide when completing the Financial Institution section of this enrollment form.

Financial Institution Information

Note: A change to your Account Type, Financial Institution Routing Number, or Financial Institution Account Number will result in a new Test Deposit transaction that you must verify before your changes will be marked complete in our system.

* Financial Institution Name

* Financial Institution Address 1

Financial Institution Address 2

* Financial Institution City * State * Zip

Financial Institution Phone:

Financial Institution Account Information

Account Type: Checking

* Financial Institution Routing Number

* Financial Institution Account Number

* Financial Institution Confirmation ?

Upload image of voided check or voided deposit slip. Click ? for more details if needed.

Current Image: redcardlogo.PNG

Browse... No file selected.

Submission Information

* Payment Grouping ?

NPI

Reason for submission:

☐ New Enrollment

☒ Change Enrollment

☐ Cancel Enrollment

Authorized Signature

* Signature:

Submission Date:

2016-04-08

* Requested EFT Effective Date:

Save Progress Submit

Step 7:

The “Start Enrollment” button in the ERA (835) Enrollment panel will become available after you submit your EFT Enrollment.

Welcome to the EFT/ERA Enrollment Portal

To enroll for electronic funds transfer (EFT) payments click "Continue Enrollment" in the EFT Enrollment panel below. You may also enroll for ERA (835), but you must submit your EFT enrollment first. The "Start Enrollment" button in the ERA (835) Enrollment panel will become available after you submit your EFT Enrollment.

EFT Enrollment

Edit/Review

1) Continue Enrollment

2) Enter Test Deposit Amount

3) Final Validation

4) Enrollment Complete

ERA (835) Enrollment

1) Continue Enrollment

2) Final Validation

3) Enrollment Complete

Start Enrollment

Complete each section of the ERA (835) Enrollment form.

Cigna EFT/ERA Enrollment

* = required field

Provider Information

* Name:

Full Provider Name

Doing Business As (DBA):

Provider Address

* Address Line 1:

Address Line 2:

* City:

* State:

* Zip:

Provider Identifiers Information

* Provider Tax Identification Number (TIN):Verify:

* National Provider Identifier (NPI):Verify:

Trading Partner ID:

Complete the Electronic Remittance Advice Information, Submission Method sections. Once you have verified that all information is correct you will authorize the enrollment with an electronic signature as well as have you select the ERA effective date

Provider Contact Information

* Contact Name:

Last

First

* Contact Phone:

* Contact Email:

* Contact Fax:

Electronic Remittance Advice Information

Method of Retrieval:

☐ Clearinghouse
☒ Portal

Submission Information

Reason for submission:

☒ New Enrollment
☐ Change Enrollment
☐ Cancel Enrollment

Authorized Signature

* Signature:

Submission Date:

2016-04-14

* Requested ERA Effective Date:

Save Progress

Submit

Step 8:

Once you have completed and submitted the ERA Enrollment form you will receive a notification email confirming that your account is active.

Welcome to the EFT/ERA Enrollment Portal
To enroll for electronic funds transfer (EFT) payments click "Continue Enrollment" in the EFT Enrollment panel below. You may also enroll for ERA (835), but you must submit your EFT enrollment first. The "Start Enrollment" button in the ERA (835) Enrollment panel will become available after you submit your EFT Enrollment.

EFT Enrollment
Edit/Review

1) Continue Enrollment ✓
2) Enter Test Deposit Amount ✓
3) Final Validation ✓
4) Enrollment Complete ✓

ERA (835) Enrollment
Edit/Review

Your ERA Enrollment has been submitted and has been verified. You will receive an email confirmation indicating that your account is active.
1) Continue Enrollment ✓
2) Final Validation ✓
3) Enrollment Complete

Step 9:

Enrollment Completed!

Welcome to the EFT/ERA Enrollment Portal

To enroll for electronic funds transfer (EFT) payments click "Continue Enrollment" in the EFT Enrollment panel below. You may also enroll for ERA (835), but you must submit your EFT enrollment first. The "Start Enrollment" button in the ERA (835) Enrollment panel will become available after you submit your EFT Enrollment.

EFT Enrollment

[Edit/Review](#)

1) Continue Enrollment



2) Enter Test Deposit Amount



3) Final Validation



4) Enrollment Complete



ERA (835) Enrollment

[Edit/Review](#)

1) Continue Enrollment



2) Final Validation



3) Enrollment Complete

